

**State of South Carolina
ITMO Vendor Management Program
SAP Tier One and Tier Two Job Titles/Descriptions**

Tier 1 vendors must have a current SAP Partner Agreement and a current SAP Partner Number. Consultants represented under this vendor will be SAP certified.

Services partners collaborate with SAP and assume joint responsibility for supporting the SAP solution

SAP Tier One

SAP Junior Technical Support Engineer

Function:

Finance, Materials Management, Budget, Human Resources, Payroll, Business Warehouse/Information Systems and Workflow consultants to work independently or as a part of a team under general supervision.

General Characteristics:

- Experience with SAP Public Sector implementations is preferred.
- Minimum 3 years of experience with SAP with at least two weeks of applicable SAP training or three months experience in the role with an SAP proficiency of Low to Medium.
- Works with the supervision of more senior resource(s) to implement SAP software.
- Consultant must have excellent communication skills for direct interaction with the project team & customers.
- Document specifications for business processes, test procedures and plans. Participate in all aspects of functional and performance testing.

Education:

Bachelor's Degree in Computer Science, Information Systems, Business Administration, or other related field, or equivalent work experience.

SAP Technical Support Engineer II

Function:

Finance, Materials Management, Budget, Human Resources, Payroll, Business Warehouse/Information Systems and Workflow consultants to work independently or as a part of a team under general supervision.

General Characteristics:

- Experience with SAP Public Sector implementations is preferred.
- Minimum 3 years of general experience with SAP with four or more weeks of applicable SAP training and twelve months experience in the role with an SAP proficiency of Medium.
- Demonstrates knowledge of SAP core competencies.

- Performs configuration and assists clients in testing cycles, assists the client in mySAP knowledge transfer.
- Assist in the technical preparation of BPP's, Test Scenarios, End-user documentation, and User manuals.
- Consultant must have excellent communication skills for direct interaction with the project team & customers.

Education:

Bachelor's Degree in Computer Science, Information Systems, Business Administration, or other related field, or equivalent work experience.

SAP Senior Technical Support Engineer

Function:

Finance, Materials Management, Budget, Human Resources, Payroll, Business Warehouse/Information Systems and Workflow consultants to work independently or as a part of a team under general supervision.

General Characteristics:

- Experience with SAP Public Sector implementations is preferred.
- Minimum 6 years of general experience with SAP with four or more weeks of applicable SAP training and three years experience in the role with an SAP proficiency of Medium to High.
- Demonstrates knowledge of SAP core competencies.
- Analyzes client's business processes and design mySAP solutions. Moves logically and creatively from facts to conclusions.
- Performs configuration and assist clients in testing cycles. Leads the execution of assigned project tasks in areas of demonstrated competence.
- Consultant must have excellent communication skills for direct interaction with the project team & customers.

Education:

Bachelor's Degree in Computer Science, Information Systems, Business Administration, or other related field, or equivalent work experience.

SAP Project Implementation Manager/Specialist

Function:

Finance, Materials Management, Budget, Human Resources, Payroll, Business Warehouse/Information Systems and Workflow consultants to work independently or as a part of a team under general supervision.

General Characteristics:

- Experience with SAP Public Sector implementations is preferred.

- Minimum 3 to 6 years of general experience with SAP with significant SAP training and three to five years experience in the role with an SAP proficiency of High.
- Demonstrates extensive knowledge of SAP core competencies.
- Can work independently in assigned SAP core competencies. May act in team leadership role.
- Consultant must have excellent communication skills for direct interaction with the project team & customers.

Education:

Bachelor's Degree in Computer Science, Information Systems, Business Administration, or other related field, or equivalent work experience.

SAP Developer/Consulting Manager/Platinum Technical Support

Function:

Finance, Materials Management, Budget, Human Resources, Payroll, Business Warehouse/Information Systems and Workflow consultants to work independently or as a part of a team under general supervision.

General Characteristics:

- Experience with SAP Public Sector implementations is preferred.
- Minimum 4 to 8 years of general experience with SAP with significant SAP training and three to six years experience in the role with an SAP proficiency of High.
- Demonstrates extensive knowledge of SAP core competencies.
- Can work independently in assigned SAP core competencies. May act in team leadership role.
- Team leadership role and Mastery of mySAP architecture/functional core competencies and a recognized expert in more than one area.

Education:

Bachelor's Degree in Computer Science, Information Systems, Business Administration, or other related field, or equivalent work experience

SAP Senior Developer/Consulting Director

Function:

Finance, Materials Management, Budget, Human Resources, Payroll, Business Warehouse/Information Systems and Workflow consultants to work independently or as a part of a team under general supervision.

General Characteristics:

- Experience with SAP Public Sector implementations is preferred.
- Minimum 4 to 8 years of general experience with SAP with significant SAP training and three to six years experience in the role with an SAP proficiency of very high.
- Mastery of SAP architecture/functional core competencies and a recognized expert in more than one area.
- A resource to other consultants in all defined areas of expertise

- Can work independently in assigned SAP core competencies. May act as a project manager.

Education: -Bachelor's Degree in Computer Science, Information Systems, Business Administration, or other related field, or equivalent work experience

SAP Tier Two

Tier Two SAP integration consultants that can demonstrate experience and success with SAP projects in the public sector but do not have SAP partner credentials

SAP Functional Consultant

Function:

Finance, Materials Management, Budget, Human Resources, Payroll, Business Warehouse/Information Systems and Workflow consultants to work independently or as a part of a team under general supervision.

General Characteristics:

- Experience with SAP Public Sector implementations is preferred.
- Minimum 2 years of experience with SAP with at least one cycle implementation, including configuring, scoping, implementation, testing, post-go-live and production support.
- Provide business process design and configuration services for SAP to produce business solution suite.
- Consultant must have excellent communication skills for direct interaction with the project team & customers. Work activity will be performed at the customer's site in Columbia, SC.
- This position requires strong SAP configuration experience in either the areas of FI, FM, GM, CO, PS, MM, SRM, SEM, HR, PR., BW or BIS.
- Work with user areas to analyze and optimize business processes, find and solve problems with existing business systems and processes.
- Document specifications for business processes and test procedures and plans. Participate in all aspects of functional and performance testing.
- Work closely with Change Management staff to design and develop the content of material required to successfully transfer knowledge to stakeholders. Work closely to achieve full adoption by end users.

Education:

Bachelor's Degree in Computer Science, Information Systems, Business Administration, or other related field, or equivalent work experience.

SAP BASIS Consultant

Function:

Works independently or as a part of a team under general supervision.

General Characteristics:

- Experience with SAP BASIS Administration. Preferred experience with mySAP ERP 2004 Public Sector including EP, XI, Security and WAS.
- Minimum 2 years of experience with SAP with at least one cycle implementation, including configuring, scoping, implementation, testing, post-go-live and production support.
- Provide assistance to the business process owners in analyzing and configuring the SAP system to meet the intended design requirements, as specified in the Blueprint.
- Consultant must have excellent communication skills for direct interaction with the project team & customers. Work activity will be performed at the customer's site in Columbia, SC.
- This position requires strong SAP configuration experience as a Basis Administrator using SAP WAS 6.xx. Should be proficient with the Netweaver '04 stack including, but not limited to ECC 5.0, Supplier Relationship Management 4.0, Business Warehouse 3.5, Enterprise Portal, and Exchange Infrastructure.
- The consultant must have a demonstrated knowledge with post installation setup of SAP Components including: Initial System Backup, Configuration of SAP's Transport Management System, Request / Set-up SAP Developer Keys, Create / Administer SAP Security Profiles, setup SAPROUTER connection to SAP, Install support packages, Client Copy, Install OSS notes, Configure SAP Note Assistant, SAP DBA configuration, Tuning / Modification of SAP and instance parameter files, Configuration of the SAPLOGON entries for the newly installed system, and Setup of Printers.
- Daily System Monitoring experience required includes: Execution of all System Administration Assistant activities and troubleshooting / resolving problems reported by project teams. Experience in testing and monitoring daily system loads and complex multi-system business processes.
- The consultant must have experience with SAP software in a Windows Server environment and Microsoft SQL Database.
- The consultant must have experience with performance tuning and managing the application of all SAP support packages, add-ons, third party tools, and upgrades.

Education: -Bachelor's Degree in Computer Science, Information Systems, Business Administration, or other related field, or equivalent work experience.

SAP Change Management Consultant

Function:

Works independently or as a part of a team under general supervision.

General Characteristics:

- Experience with SAP ASAP Roadmap, implementations and associated processes in change management.
- Minimum 2 years of experience with SAP with at least one cycle implementation, including identifying and mitigating organization and personnel risks to product adoption.
- Provide assistance to the business process owners in Finance, Materials Management, Budget Preparation, Human Resources and Payroll to establish value in product offering. Communicate and engage stakeholders at all levels to understand and adopt new business processes of the product suite.
- Guide the design and development of knowledge and information for the purpose of training and knowledge transfer to stakeholders.
- Strong communication skills, both written and presentation forms are required.

Education:

Bachelor's Degree in Communications, Business, Marketing or similar fields.

SAP Technical Team Lead Consultant

Function:

Works independently or as a part of a team under general supervision.

General Characteristics

- Experience with SAP HR, Financials, and Materials Management implementations.
- Minimum 3 years of experience in Public Sector functional areas with at least one cycle implementation, including identifying and mitigating organization and personnel risks to product adoption.
- Manage and direct the technical team.
- Guide the design and development of knowledge and information for the purpose of training and knowledge transfer to stakeholders.
- Strong communication skills, both written and presentation forms are required.

Education:

Bachelor's Degree in Communications, Business, Marketing or similar fields.

SAP Project Management Services

Function:

Manage the project

General Characteristics:

- Experience with SAP ERP in Public Sector
- Minimum 7 years of experience in running SAP ERP projects
- Manage the project.

- Guide the design and development of knowledge and information for the purpose of training and knowledge transfer to stakeholders.
- Strong communication skills, both written and presentation forms are required.

Education:

Bachelor's Degree in Communications, Business, Marketing or similar fields.
